

**Tulare City School District / Tulare Joint Union High School District
Confidential Household Form 2018-2019**

PLEASE COMPLETE THIS FORM AND **RETURN BY: SEPTEMBER 7, 2018**

WHY: Our schools receive funding to provide all the necessary staff, materials and programs for our children. This form is used in determining the funding level for our schools.

It is very important all forms are returned. The information on this form is confidential.

Part I: Student Information

State Student ID (If Known)	Student Name (Last Name, First Name)	Birthdate	School	Grade
Address				

Correct: ●

Incorrect: ○✗○

Part II: Fill in the following information for Household Size and Household Income

See additional information on the back of this form for assistance in determining your Household Size and Annual Household Income.

<p>1. Total number of adults and children living in your household: <u>(Please mark only one bubble)</u></p> <p>2 <input type="radio"/></p> <p>3 <input type="radio"/></p> <p>4 <input type="radio"/></p> <p>5 <input type="radio"/></p> <p>6 <input type="radio"/></p> <p>7 <input type="radio"/></p> <p>8 <input type="radio"/></p> <p>9 <input type="radio"/></p> <p>10 <input type="radio"/></p> <p>11 <input type="radio"/></p> <p>12+ <input type="radio"/></p>	<p>2. Total Annual Household Income: <u>(Please mark only one bubble)</u></p> <p><input type="radio"/> Between \$0 and \$22,459</p> <p><input type="radio"/> Between \$22,460 and \$30,451</p> <p><input type="radio"/> Between \$30,452 and \$38,443</p> <p><input type="radio"/> Between \$38,444 and \$46,435</p> <p><input type="radio"/> Between \$46,436 and \$54,427</p> <p><input type="radio"/> Between \$54,428 and \$62,419</p> <p><input type="radio"/> Between \$62,420 and \$70,411</p> <p><input type="radio"/> Between \$70,412 and \$78,403</p> <p><input type="radio"/> Between \$78,404 and \$86,395</p> <p><input type="radio"/> Between \$86,396 and \$94,387</p> <p><input type="radio"/> More than \$94,387</p>
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Add other Tulare City School District or Tulare Joint Union High School District school age children living in your home:

State Student ID (If Known)	Student Name Last Name, First Name	Birthdate	School	Grade

Part III: Information and Signature

I certify (promise) that the information provided on this form is true and that I included all income. I understand that the information will be kept confidential and that the schools receive state and federal funds based on the information.

Parent, Guardian, or Adult Household Member Printed Name	Signature	Date
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For Office Use Only

Who should I include in "Total number of adults and children living in your household"?

You must include yourself and all people living in your household, related or not (for example, children, foster children, grandparents, other relatives, or friends) who share income and expenses. If you live with other people who do not share income with your children or who do not pay a part of the expenses, do not include them.

What is included in "Total Household Income"? It includes all of the following:

- **Gross earnings from work:** Use your gross income, not your take-home pay. Gross income is the amount earned before taxes and other deductions. This information can be found on your pay stub or if you are unsure, your supervisor can provide this information. Net income should only be reported for self-owned business, farm, or rental income.
- **Welfare, Child Support, Alimony:** Include the amount each person living in your household receives from these sources, including any amount received from CalWORKs.
- **Pensions, Retirement, Social Security, Supplemental Security income (SSI), Veteran's benefits (VA benefits), and Disability Benefits:** Include the amount each person living in your household receives from these sources.
- **All Other Income:** include worker's compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income received. Do not include income from CalFresh, WIC, federal education benefits and foster payments received by your household.
- **Military Housing Allowances and Combat Pay:** Include off-base housing allowances. Do not include Military Privatized Housing Initiative or combat pay.
- **Overtime Pay:** Include overtime pay ONLY if you receive it on a regular basis.

How do I report household income for pay received on a monthly, twice per month, bi-weekly, and weekly Basis?

- Determine each source of household income based on above definitions.
 - If paid monthly, multiply total pay by 12
 - If paid twice per month, multiply total pay by 24
 - If paid bi-Weekly (every two weeks), multiply total pay by 26
 - If paid weekly, multiply total pay by 52
- Add all annualized pay together to determine the total annual household income to be entered in Part II, 2.

If your income changes, include the wages/salary that you regularly receive. For example, if you normally make \$1,000 each month, but you missed some work last month and made \$900, put down that you made \$1,000 per month. Only include overtime pay if you receive it on a regular basis. If you have lost your job or had your hours or wages reduced, enter zero or your current reduced income.

For additional information on Household Size and Gross Household income. please see the Eligibility Manual for School Meals on the U.S. Department of Agriculture Guidance and Resource Web page at <http://www.fns.usda.gov/cnd/guidance/default.htm>.

The information submitted on this form is a confidential educational record and is therefore protected by all relevant federal and state privacy laws that pertain to educational records including, without limitation, the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended (20 U.S.C. § 12329; 34 CFR Part 99); Title 2, Division 4, Part 27, Chapter 6.5 of the California Education Code, beginning at Section 49060 et seq.; the California Information Practices Act (California Civil Code Section 1798 et seq.) and Article 1, Section 1 of the California Constitution.