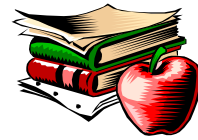




JOB DESCRIPTION
TULARE JOINT UNION HIGH SCHOOL DISTRICT
426 North Blackstone, Tulare, CA 93274



Carpenter
Revised 7/11

DEFINITION

Under the direction of the Director of Facilities, perform journeyman quality work in the maintenance, repair, construction, alteration, forming, framing and finishing of District buildings and facilities; remodeling and construction of buildings and equipment; performs other related duties as required.

EXAMPLES OF DUTIES/ESSENTIAL FUNCTIONS

- Performs a variety of rough and finish carpentry work. E
- Performs skilled mill and cabinet work involving construction, finishing, and repairing of buildings, doors, and other building related items. E
- Refinishes furniture. E
- Builds forms, operates planers, shapers, jointers, lathes, handsaws, and other woodworking machinery. E
- Maintains tools and machinery in safe and efficient operating condition. E
- Prepares drawings and sketches of construction and repair projects. E
- Estimates costs and orders materials needed. E
- May assist in cement work, fence repair, and other outside maintenance work. E
- May be required to work in other trade areas on a temporary basis. E
- Perform other duties as assigned.

MINIMUM QUALIFICATIONS

Education

High School Diploma or equivalent
Formal carpentry coursework desired

Experience

One year carpentry experience desired
One year apprentice or two or more years as journeyman

Licenses and Other Requirements

DOJ and FBI fingerprint clearance
Negative TB test within the last four years
Valid California Driver's License

KNOWLEDGE AND ABILITIES

Knowledge of

- Trade tools, equipment, materials, methods and techniques used in skilled carpentry and in general maintenance and repair.
- Appropriate health and safety precautions and procedures.
- Technical aspects of carpentry field.
- Proper methods of using equipment; materials and supplies.
- Oral and written communication skills.
- Basic record-keeping techniques.
- Federal, State, and local building codes and regulations.
- Operation and use of hand and modern power tools and equipment.
- Proper lifting techniques.
- Shop math applicable to the building trades.

- Oral and written communication skills.
- Interpersonal skills using tact, patience, and courtesy.

Ability to

1. Perform skilled carpentry work in the maintenance, repair, construction, alteration, forming, framing, and finishing of District buildings and facilities.
2. Construct, install, maintain and repair woodwork.
3. Interpret, explain and apply building codes, rules and regulations involved in assigned maintenance activities.
4. Effectively and safely operate a variety of tools and equipment used in the skilled carpentry trade.
5. Interpret shop drawings, sketches and work orders.
6. Perform heavy physical labor.
7. Understand and communicate blue prints.
8. Make accurate arithmetical computations.
9. Maintain routine records and reports.
10. Understand and follow oral and written directions.
11. Observe legal and defensive driving techniques.
12. Estimate labor and material costs.
13. Perform duties effectively, timely, and without supervision.
14. Communicate effectively both orally and in writing.
15. Establish and maintain cooperative and effective working relationships with others.

PHYSICAL DEMANDS AND WORKING CONDITIONS

Environment

- Indoor/outdoor environment subject to changing conditions and temperatures exceeding 90 degrees at times.
- Regular exposures to fumes, dust, odors, heights, and loud noises.
- Driving a vehicle to conduct work.
- May be exposed to heights, and loud noises.
- Work in direct contact with public, students, and other District staff.
- Working on ladders at varying heights.

Physical Demands

- Verbal, auditory, and written capabilities to effectively communicate in an articulate manner.
- Clarity of vision at varying distances to perform various work assignments.
- Standing and walking for extended periods of time.
- Dexterity of hands and fingers to operate a variety of specialized tools and equipment.
- Reaching overhead, above the shoulders, and horizontally.
- Occasional bending, kneeling, or crouching.
- Lifting, carrying, pushing, and pulling object(s) weighing up to 75 pounds.
- Climbing ladders and working from heights as necessary.

Hazards

- Working with tools and powered machinery.